

PROFESSIONAL LEARNERSHIPS

PROJECT MANAGER

QUALIFICATION 101869
LEARNERSHIP Q-NUMBER: 32Q320065282405

*Designed to support your
Workplace Skills Plan and
build job-ready IT capability*



Build project capability that delivers results

Projects are how organisations execute strategy. When projects fail, timelines slip, budgets overrun, and outcomes are compromised. This Project Manager learnership builds practical capability to plan, manage, and deliver projects effectively. Learners develop the skills to coordinate teams, manage risks, and ensure projects are delivered on time and to standard.

Whether your learners are starting out, stepping into project roles, or building leadership capability, this qualification prepares them for roles such as Project Coordinator, Project Manager, or Team Lead responsible for delivering projects and outcomes.



On successful completion of this qualification, learners are awarded: **Occupational Certificate: Project Manager (SAQA ID: 101869)**

We work closely with you to understand your objectives, guide you through the requirements, and support the implementation of qualifications that deliver real impact.



NQF LEVEL

5



CREDITS

240

WHO SHOULD ENROL?

- Teams responsible for planning, coordination, and delivery
- Employers looking to strengthen execution and project success rates
- Individuals starting a career in project management
- Professionals looking to step into project or team leadership roles
- Anyone responsible for delivering projects or driving outcomes

WHAT MAKES THIS COURSE DIFFERENT?

This programme is designed to move you from learning to doing

- Build strong foundations in project management principles and practices
- Apply your skills in practical, real-world scenarios
- Gain confidence to manage projects from initiation to completion

WHAT IS THE ENTRY CRITERIA?

- Grade 12
- NSC or NCV level 4 or NQF Level 4 with Communication and Mathematical Literacy

PROJECT MANAGER

QUALIFICATION

The purpose of this qualification is to prepare a learner to operate as a Project Manager and to apply knowledge of project management to achieve project objectives in a specific field of application.

Skills your teams will build

These skill level outcomes show what learners will be able to do in practice:

- Initiating a project to address specific project objectives
- Planning and preparing the delivery of a project
- Executing and controlling the delivery of a project management plan
- Managing the project close out process

Recognised, quality-assured qualification

Learners undergo internal assessment across the knowledge, practical, and workplace modules, all of which are formally assessed and moderated, in line with QCTO requirements. Successful completion of all components ensures that learners are EISA-ready for the External Integrated Summative Assessment.

To obtain the qualification, learners must pass the External Integrated Summative Assessment (EISA), conducted at an Accredited Assessment centre under the oversight of an Assessment Quality Partner (AQP). The EISA evaluates learners' competence against the qualification's Exit Level Outcomes through integrated written, practical, and/or work-based assessment methods, in line with approved external assessment specifications.

An environment that enables your learning journey

To ensure a successful learning journey, learners are supported by the right tools, systems, and experienced mentors within a structured environment that aligns with workplace standards. Everything is designed to help learners learn, practice, and perform with confidence.

Let's partner for impact!

Our approach combines a deep understanding of your objectives with expert guidance on QCTO programmes, ensuring smooth implementation and meaningful impact in the workplace.

We'll help you get clear on the holistic implementation process

From first conversation to final assessment, you'll be supported by a team that understands how to make QCTO programmes work in practice.

Delivered your way

- Classroom | Johannesburg
- Virtual | Instructor-led
- On-site | Nationwide

Contact us to start your journey!

✉ impactful@lrmg.co.za

🌐 impactful.co.za

Physical Requirements

- Fully equipped and functional office with a code of ethics and project or company management policies, procedures and practices
- Learner workstation, computer facilities, appropriate software and electronic communication capacity
- Must be actively delivering a project with multiple deliverables at any point in time
- Capacity to expose the learner to the full scope of the qualification

Human Resource Requirements

- Project managers that have achieved an industry recognised level of learning
- Must have experience in the full scope of project management for at least 3 years
- Learner technical expertise and project context must be compatible
- At least one workplace project management expert acting as a learner coach/mentor
- The mentor to learner ratio should not compromise the quality of learning and experience

Legal Requirements

- None

PROJECT MANAGER

QUALIFICATION

In this detailed overview you'll see how this qualification is carefully structured to build your capability in stages, from core knowledge to practical skills, to real workplace experience. Each module contributes to the credits required for your recognised qualification.

KNOWLEDGE MODULES (80 CREDITS)

ID	Name	Level	Credits
121905000-KM-01	Introductory studies for Project Managers	5	4
<p>The main focus of the learning in this knowledge module is to build an understanding of project management careers, the project management framework, project management process and business ethics</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-01-KT01	Project Management careers and qualifications		
KM-01-KT02	Project management framework		
KM-01-KT03	Project management processes		
KM-01-KT04	Business ethics		

ID	Name	Level	Credits
121905000-KM-02	Project Integration Management	5	4
<p>The main focus of the learning in this knowledge module is to build an understanding of the integration of the various process in a project</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-02-KT01	Project charters		
KM-02-KT02	Project management plan		
KM-02-KT03	Direct and manage project work		
KM-02-KT04	Monitor and control project work		
KM-02-KT05	Integrated change control		
KM-02-KT06	Project close out		

ID	Name	Level	Credits
121905000-KM-03	Project scope management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of Project scope management practices and processes</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-03-KT01	Project scope management planning		
KM-03-KT02	Scope management requirements and needs		
KM-03-KT03	Define scope		
KM-03-KT04	Work breakdown structures		
KM-03-KT05	Validate scope		
KM-03-KT06	Control scope		

ID	Name	Level	Credits
121905000-KM-04	Project Time Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of project time management concepts, practices and techniques</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-04-KT01	Plan schedule management		
KM-04-KT02	Define schedule activities		
KM-04-KT03	Sequence activities		
KM-04-KT04	Estimate activity resources		
KM-04-KT05	Estimate activity duration		
KM-04-KT06	Develop schedule		
KM-04-KT07	Control schedule		

ID	Name	Level	Credits
121905000-KM-05	Project Cost Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of project cost management concepts, principles and techniques</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-05-KT01	Plan cost management		
KM-05-KT02	Estimate costs		
KM-05-KT03	Project budgeting concepts		
KM-05-KT04	Control costs		

ID	Name	Level	Credits
121905000-KM-06	Project Quality Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of concepts, practice and techniques that relates to the management of project quality</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-06-KT01	Plan quality management		
KM-06-KT02	Perform quality assurance		
KM-06-KT03	Control quality		

ID	Name	Level	Credits
121905000-KM-07	Project Human Resource Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of Human resource management concepts, practices and principles in a project management environment</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-07-KT01	Plan HR Management		
KM-07-KT02	Acquire a project team		
KM-07-KT03	Develop a project team		
KM-07-KT04	Manage a project team		

ID	Name	Level	Credits
121905000-KM-08	Project Communications Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of communication</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-08-KT01	Plan communications management		
KM-08-KT02	Manage communications		
KM-08-KT03	Control communications		

ID	Name	Level	Credits
121905000-KM-09	Project Risk Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of concepts, techniques and principles of managing project risks</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-09-KT01	Plan risk management		
KM-09-KT02	Identify risks		
KM-09-KT03	Qualitative risk analysis		
KM-09-KT04	Quantitative risk analysis		
KM-09-KT05	Plan risk response		
KM-09-KT06	Control risks		

ID	Name	Level	Credits
121905000-KM-10	Project Procurement Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of procurement management concepts and principles</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-10-KT01	Plan procurement management		
KM-10-KT02	Conduct procurement		
KM-10-KT03	Control procurement		
KM-10-KT04	Close procurement		

ID	Name	Level	Credits
121905000-KM-11	Project Stakeholder Management	5	8
<p>The main focus of the learning in this knowledge module is to build an understanding of concepts and principles of stakeholder management</p> <p>The learning will enable learners to demonstrate an understanding of:</p>			
KM-11-KT01	Stakeholder identification		
KM-11-KT02	Plan stakeholder management		
KM-11-KT03	Manage stakeholder engagements		
KM-11-KT04	Control stakeholder engagements		

PRACTICAL SKILL MODULES (100 CREDITS)

ID	Name	Level	Credits
121905000-PM-01	Initiate a project	5	4
<p>The focus of the learning in this module is on providing the learner an opportunity to implement project initiation practices</p> <p>The learner will be required to:</p>			
PM-01-PS01	Interpret the project charter or brief and associated documents		
PM-01-PS02	Determine the key requirements and needs of the project		
Associated Knowledge Module: KM-02 Project Integration Management			

ID	Name	Level	Credits
121905000-PM-02	Plan and develop a project management approach and scope statement	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to implement project plan and scope development practices</p> <p>The learner will be required to:</p>			
PM-02-PS01	Develop the Project Management approach		
PM-02-PS02	Compile a project scope statement		
PM-02-PS03	Develop a Work Breakdown Structure		
Associated Knowledge Module: KM-03 Project scope management			

ID	Name	Level	Credits
121905000-PM-03	Plan and develop a project timeline and schedule	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to conduct project time and schedule planning in a controlled learning environment</p> <p>The learner will be required to:</p>			
PM-03-PS01	Plan schedule management		
PM-03-PS02	Define project activities		
PM-03-PS03	Sequence project activities		
PM-03-PS04	Estimate project activity resources and duration		
PM-03-PS05	Develop a project schedule		
Associated Knowledge Module: KM-04 Project Time Management			

ID	Name	Level	Credits
121905000-PM-04	Plan for and project the cost of a project	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to conduct project cost projections in a controlled learning environment</p> <p>The learner will be required to:</p>			
PM-04-PS01	Plan project cost management		
PM-04-PS02	Develop a project cost estimate		
PM-04-PS03	Develop a project budget		
Associated Knowledge Module: KM-05 Project Cost Management			

ID	Name	Level	Credits
121905000-PM-05	Plan project management systems	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to plan project management systems</p> <p>The learner will be required to:</p>			
PM-05-PS01	Plan project quality management		
PM-05-PS02	Plan project human resources		
PM-05-PS03	Plan project communication management		
PM-05-PS04	Plan project risk management		
PM-05-PS05	Plan project procurement management		
Associated Knowledge Module: KM-06 Project Quality Management			

ID	Name	Level	Credits
121905000-PM-06	Monitor and control the scope of a project	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to monitor and control the scope of a project</p> <p>The learner will be required to:</p>			
PM-06-PS01	Evaluate and refine the project scope statement		
PM-06-PS02	Validate the project scope		
PM-06-PS03	Control the project scope		
Associated Knowledge Module: KM-03 Project scope management			

ID	Name	Level	Credits
121905000-PM-07	Control the project delivery schedules and costs	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to control the delivery of a project, project schedules and project costs</p> <p>The learner will be required to:</p>			
PM-07-PS01	Control a project schedule		
PM-07-PS02	Control project costs		
Associated Knowledge Modules: KM-04 Project Time Management KM-05 Project Cost Management			

ID	Name	Level	Credits
121905000-PM-08	Control the project quality	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to control quality of a project</p> <p>The learner will be required to:</p>			
PM-08-PS01	Gather and analyse quality requirements		
PM-08-PS02	Perform project quality assurance		
PM-08-PS03	Control project quality		
Associated Knowledge Module: KM-06 Project Quality Management			

ID	Name	Level	Credits
121905000-PM-09	Manage and control the human resources of a project	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to manage and control human resources</p> <p>The learner will be required to:</p>			
PM-09-PS01	Recruit and select a project team		
PM-09-PS02	Develop a project team		
PM-09-PS03	Develop a project team performance		
PM-09-PS04	Manage project team member conduct		
PM-09-PS05	Enforce occupational health, safety, environment and risk control practices		
Associated Knowledge Module: KM-07 Project Human Resource Management			

ID	Name	Level	Credits
121905000-PM-10	Enforce occupational health, safety, environment and risk control practices	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to conduct and control stakeholder communication</p> <p>The learner will be required to:</p>			
PM-10-PS01	Conduct project communication		
PM-10-PS02	Control project communication		
PM-10-PS03	Identify, analyse and manage project stakeholder groups		
Associated Knowledge Module: KM-08 Project Communications Management			

ID	Name	Level	Credits
121905000-PM-11	Manage and control project risks	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to manage and control risks</p> <p>The learner will be required to:</p>			
PM-11-PS01	Identify project risks		
PM-11-PS02	Control project risks		
Associated Knowledge Module: KM-09 Project Risk Management			

ID	Name	Level	Credits
121905000-PM-12	Manage and control project procurement activities	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to manage and control procurement</p> <p>The learner will be required to:</p>			
PM-12-PS01	Source and secure project suppliers		
PM-12-PS02	Control project procurement processes		
Associated Knowledge Module: KM-10 Project Procurement Management			

ID	Name	Level	Credits
121905000-PM-13	Manage and control project close-out activities	5	8
<p>The focus of the learning in this module is on providing the learner an opportunity to manage and control project close-out activities</p> <p>The learner will be required to:</p>			
PM-13-PS01	Project verification and satisfaction assessment		
PM-13-PS02	Develop project resource demobilisation and termination procedures		
PM-13-PS03	Administration and contract closure audit procedure		
PM-13-PS04	Design a project transfer and handover procedure		
Associated Knowledge Module: KM-11 Project Stakeholder Management			

WORK EXPERIENCE MODULES (60 CREDITS)

ID	Name	Level	Credits
121905000-WM-01	Attend to project initiation management processes	5	10
<p>The focus of the work experience is on providing the learner an opportunity to:</p> <p>Conduct project initiation processes under authentic working conditions. This is aimed at development of confidence in attending to project initiation process in a project management environment through repetition under close supervision. This includes exposure the to the complexities of dealing with different workplace demands, pressures of work and client needs.</p> <p>The learner will be required to:</p>			
WM-01-WE01	Observe and assist an experienced project manager with project initiation processes <ul style="list-style-type: none"> Observe and assist with actions related to the initiation of a project and compiling a project scope statement such as the interpretation of the project charter or brief and associated documents, determining the key requirements and needs of a project, the development of the project management approach and compiling a project scope statement Observe and assist with actions related to client consultation on the initiation of a project and compiling a project scope statement 		
WM-01-WE02	Conduct project initiation activities under close supervision of an experience project manager <ul style="list-style-type: none"> Attend to the initiation of a project and compiling a project scope statement related to the interpretation of the project charter or brief and associated documents, determining the key requirements and needs of a project, the development of the project management approach and compiling a project scope statement Attend to client consultation on the initiation of a project and compiling a project scope statement Attend to the initiation of a project and compiling a project scope statement for at least two projects 		

ID	Name	Level	Credits
121905000-WM-02	Attend to project planning processes	5	20
<p>The focus of the work experience is on providing the learner an opportunity to:</p> <p>Conduct project planning processes under authentic working conditions. This is aimed at development of confidence in attending to project planning processes in a project management environment through repetition under close supervision. This includes exposure to the complexities of dealing with different workplace demands, pressures of work and client needs</p> <p>The learner will be required to:</p>			
WM-02-WE01	<p>Observe and assist an experienced project manager with project planning</p> <ul style="list-style-type: none"> Observe and assist with actions related to planning and developing a project timeline and schedule such as planning schedule management, defining project activities, sequencing project activities, estimating project activity resources and duration, development of a project schedule and development of a Work Breakdown Structure Observe and assist with actions related to planning and projecting the cost of a project such as planning project cost management, developing a project cost estimate and developing a project budget Observe and assist with actions related to planning project management systems such as a project quality management plan, project human resources plan, project communication management plan, project risk management plan and project procurement management plan 		
WM-02-WE02	<p>Conduct project planning activities under close supervision of an experience project manager</p> <ul style="list-style-type: none"> Attend to planning and developing a project time line and schedule such as planning schedule management, defining project activities, sequencing project activities, estimating project activity resources and duration, development of a project schedule and development of a Work Breakdown Structure Attend to planning and projecting the cost of a project such as planning project cost management, developing a project cost estimate and developing a project budget Attend to planning project management systems such as a project quality management plan, project human resources plan, project communication management plan, project risk management plan and project procurement management plan Attend to project planning activities for at least two projects 		

ID	Name	Level	Credits
121905000-WM-03	Attend to project execution and control processes	5	20
<p>The focus of the work experience is on providing the learner an opportunity to:</p> <p>Conduct project execution and control processes under authentic working conditions. This is aimed at development of confidence in attending to project execution and control processes in a project management environment through repetition under close supervision. This includes exposure the to the complexities of dealing with different workplace demands, pressures of work and client needs</p> <p>The learner will be required to:</p>			
WM-03-WE01	<p>Observe and assist an experienced project manager with project execution and control</p> <ul style="list-style-type: none"> Observe and assist with actions related to monitoring and controlling the scope of a project such as evaluating and refining the project scope statement, validating the project scope and controlling the project scope Observe and assist with actions related to the control of the project delivery schedules and costs such as control a project schedule and costs Observe and assist with actions related to the control of the project quality such as gather of and analysing quality requirements, performing project quality assurance and controlling project quality Observe and assist with actions related to managing and controlling the human resources of a project such as recruitment and selection of a project team, developing a project team, managing project team performance, managing project team member conduct and enforcing occupational health, safety, environment and risk control practices Observe and assist with actions related to conducting and controlling project communication and stakeholder interaction Observe and assist with actions related to the management and control of project risks Observe and assist with actions related to the manage and control of project procurement 		
WM-03-WE02	<p>Conduct project execution and control activities under close supervision of an experience project manager</p> <ul style="list-style-type: none"> Attend to actions related to monitoring and controlling the scope of a project such as evaluating and refining the project scope statement, validating the project scope and controlling the project scope Attend to actions related to the control of the project delivery schedules and costs such as control a project schedule and costs Attend to actions related to the control of the project quality such as gather of and analysing quality requirements, performing project quality assurance and controlling project quality Attend to actions related to managing and controlling the human resources of a project such as recruitment and selection of a project team, developing a project team, managing project team performance, managing project team member conduct and enforcing occupational health, safety, environment and risk control practices Attend to actions related to conducting and controlling project communication and stakeholder interaction Attend to actions related to the management and control of project risks Attend to actions related to the manage and control of project procurement activities Attend to project execution and control activities for at least two projects 		

ID	Name	Level	Credits
121905000-WM-04	Attend to project close out processes	5	10
<p>The focus of the work experience is on providing the learner an opportunity to:</p> <p>Conduct project close out processes under authentic working conditions. This is aimed at development of confidence in attending to project close out processes in a project management environment through repetition under close supervision. This includes exposure the to the complexities of dealing with different workplace demands, pressures of work and client needs</p> <p>The learner will be required to:</p>			
WM-04-WE01	<p>Observe and assist an experienced project manager with project close out activities</p> <ul style="list-style-type: none"> Observe and assist with final project verification and customer satisfaction assessment including reflection on the achievement of final specifications, project success, effectiveness and lessons learned Observe and assist with project resource demobilisation and termination procedures including resource demobilisation and termination, completion and settlement of contracts and resolution of any open items Observe and assist with project administrative and contract closure activities including performance measurement documentation, product documentation and other project records required, project audits Observe and assist with project transfer and handover procedures including client meetings, handover actions and project reconciliations 		
WM-04-WE02	<p>Conduct project close out activities under close supervision of an experience project manager</p> <ul style="list-style-type: none"> Attend to final project verification and customer satisfaction assessment including reflection on the achievement of final specifications, project success, effectiveness and lessons learned Attend to project resource demobilisation and termination procedures including resource demobilisation and termination, completion and settlement of contracts and resolution of any open items Attend to project administrative and contract closure activities including performance measurement documentation, product documentation and other project records required, project audits Attend to project close out activities for at least two projects 		